

PUBLIC WORKS
CONTRACTING OFFICER INDUSTRIAL INSURANCE
RECOMMENDATIONS

1. Do not award any construction contract (a contract calling for work to be performed by the trades) unless:

A. The Prime Contractor has an active contractors registration (Title 18 or Title 19). Can be reviewed on line at <http://bbip.apps.lni.wa.gov/contractor.asp>

B. The Prime Contractor has an active Industrial Insurance account to cover any employees that will be working on your project. Can be reviewed on line at <https://wws2.wa.gov/lni/crua>

2. Obtain a list of Subcontractors from the Prime Contractor ASAP.

A. Review for active Contractors Registration on each subcontractor (See 1A).

B. Review for a current Industrial Insurance account for each subcontractor (See 1B).

3. At the conclusion of your project:

A. Verify that all contractors have met their industrial insurance responsibilities. At a minimum, contractors should show current on the Industrial Insurance Internet site through the preceeding calendar quarter. Please note that contractors report and pay their industrial insurance premiums for all work (Projects) on a calendar quarter. They do not report to L&I by contracts or projects, therefore, the only premium information L&I has is the total units(hours) worked in a calendar quarter by all workers on all projects. L&I does not know what work or premiums are due for your project without doing an extensive audit of the contractors books and records.

4. The following is a list of Industrial Insurance Policy Managers that can help answer questions about an account or help you compute what may be owing for premiums on a job: Nate Petty (supervisor) (360) 902-4790 Eddie Cheung (supervisor) (360) 902-4809

Carolyn 902-5635
Evelyn 902-4828
Diana 902-4822
Dale 902-5634
Colleen 902-4631
Sam 902-4659
Cassandra 902-4652

Chuck 902-5636
Pat 902-5598
Barbara 902-5596
Tuyen 902-4654
Robert 902-4679
Belva 902-4811
Linda 902-4873
Ellen 902-4826

Terri 902-4818 (Drywall)